

Ref No.PIU/MSWC/SMART/QUOTATION/82/2023

Date:- 01.06.2023

**INVITATION FOR QUOTATIONS**

To,

**Sub: Invitation for quotation for design, printing and delivery Training Book, Certificate and leaflet for FY 2023-24.**

Dear Sir/Madam

1. Government of Maharashtra has launched World Bank assisted "Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project" in the State of Maharashtra in order to transform agriculture and livelihoods sector in Maharashtra. The objective of the project is "to support development of inclusive and competitive agriculture value chains focusing on smallholder farmers and agri-entrepreneurs in Maharashtra". This would be achieved by expanding access to new and organized markets for producers and enterprises with complementary investments in provision of technical services and risk management capabilities.
2. *Head, PIU, Maharashtra State Warehousing Corporation, SMART Project* now invites competitive quotation for the following design, printing and delivery of Training Book, Certificate and leaflet

Sr. No.	Item /services description	Technical Specification	*Required Quantity
1.	Training Book	<b>Size:</b> A/4 Size (8.5in. X 11in.) <b>Inner Paper:</b> 100 gsm Digital Art Paper <b>Cover Page:</b> 250 gsm Digital Art Paper with one side glossy <b>Printing:</b> Front Back, Digital Color Printing (4 colour) <b>Binding:</b> Perfect binding <b>Designing:</b> Cover page & inner page	300
2.	Certificate	<b>Size:</b> A/4 Size (8.5in. X 11in.) <b>Paper:</b> 200 gsm Digital Art Paper (4 colour) <b>Designing:</b> -	300
3.	Leaflet	A4 / A3 size 130 GSM Art Paper, High resolution multi-colour both side printing, designing, folding and delivery <b>Designing:</b> Designing of Leaflet	10000

\*Quantity mentioned is for evaluation purpose, it may vary upto +/- 20%.

# Supply Order will give in phase manner as per requirement.

**3. Bid Price**

- a) The contract shall be for the full quantity as described above, Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) The rates quoted shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices shall be excluding GST.



#### **4. Validity of Quotation**

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

#### **5. Eligibility Criteria:**

- a) The bidder must have successfully supplied similar items as described above in any one year during last three financial year i.e.2020-21, 2021-22, 2022-23.
- b) Bidder should be registered under Goods and Services tax Act, 2017.
- c) Bidder should have its main or branch office anywhere in Pune, Maharashtra.
- d) Bidder should have achieved in at least one year an annual financial turnover not less than Rs.3.00 lakh in last three financial years.
- e) The bidder should not be blacklisted/banned by any Government organization/ PSU during last three years.

#### **6. Documents to be submitted along with the quotation:**

The bidder should submit following documents along with the quotation

- a) PAN Card copy
- b) GST registration certificate
- c) Address proof document (Shop & establishment Act registration copy / Latest Light bill copy/ Latest Telephone Bill copy/ Rent Agreement copy)
- d) Turnover Certificate issued by Chartered Accountant with Certified ITR copies.
- e) Work/ supply order & invoice copies regarding supply of any similar item to as described above.
- f) Bidder should submit compliance sheet alongwith the quotation on bidder letter head (In attached format).
- g) The declaration that the bidder is not blacklisted/ banned by any government organization/PSUs. (In attached format).

#### **7. Evaluation of Quotations**

The PIU, MSWC, SMART Project will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed ; and
- (b) conform to the terms and conditions, and specifications.

GST cost shall not be considered in evaluation.

#### **8. Award of contract**

The SMART Project will award the contract to the bidder who has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a) Notwithstanding the above, the SMART Project reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply/ work order.

#### **9. Delivery period and Place:**

Bidder should complete delivery of goods within 10 days from the date of supply/work to Project Implementation Unit, Maharashtra State Warehousing Corporation, SMART Project, 583/B, Market Yard, Gultekadi, Pune-411 037.



#### 10. Payment:

Payment will be made within 3 weeks after receipt of acceptable material along with the bill/invoice & delivery challan, Applicable GST will be paid on submission of invoice/bill.

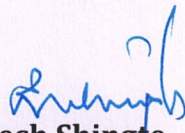
#### 11. Quotation Submission:

Interested bidder should submit only one quotation in a sealed envelope boldly superscript as **Quotation for design, printing and delivery Training Book, Certificate and leaflet for FY 2023-24** by 3.00 PM on **15.06.2023** to Project Implementation Unit, Maharashtra State Warehousing Corporation, SMART Project, 583/B, Market Yard, Gultekadi, Pune-411 037.

- a. Quotations received after due date and time for whatever reason shall not be considered and shall be rejected.
- b. Please quote the lowest possible rate. No negotiations will be entertained

#### 12. Opening of Quotation: -

Quotations will be opened in the presence of bidders' representatives who choose to attend at above mentioned address on **15.06.2023 @ 4.00 PM**

  
**Ramesh Shingte**  
I/c.Head, PIU, MSWC SMART Project.



**FORMAT OF QUOTATION**  
**(On bidder's Letter head)**

**To**  
**Nodal officer,**  
**PIU, MSWC, SMART PROJECT,**  
**583/B, MARKET YARD,**  
**GULTAKDI, PUNE - 411037.**

**Date:-**

**Subject:-** Submission of quotation for Supply *(mention the name of item)*

**Ref :-** Your Request for Quotation *(mention the reference no)* dated **\*\*/\*\*/\*\*\*\*.**

Dear Sir,

As per your requirement, we are glad to submit you our most reasonable and competitive rates as under

Sr. No.	*Items	Unit	Qty	Rate per Unit in Rs. Without GST	Total Amount Rs. Without GST
	<b>Total Amount (Excluding GST)</b>				

**\*We confirm that the specifications are equal / better than as mentioned in the RFQ**

We agree to Print and deliver above mentioned items in accordance with the specifications and terms and conditions mentioned in the invitation for quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature

Name: \_\_\_\_\_

Office Stamp/Seal

**FORMAT OF UNDERTAKING, TO BE FURNISHED ON BIDDER'S LETTER HEAD  
WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION OF**

**UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT**

Date: *[insert date]*

RFQ/ Tender Ref No.: *[insert number]*

To: *[insert complete name of Purchaser]*

We hereby confirm and declare that we, M/s -----,  
is not blacklisted/ De-registered/ debarred by any World Bank funded Project/  
Government department/ Public Sector Undertaking/ Private Sector/ or any other  
agency for which we have Executed/ Undertaken the works/ Services during the last  
5 years.

Signature and Seal of Authorized Signatory of bidder  
Name of Authorized Signatory.....



**Bidder should submit compliance Report along with  
the quotation on Bidder's letter head.**

**Compliance Form**

Sr. No.	Particulars	Details to be filled in by the Bidder
1	Name of the Bidder  Contact Person  Mob. No.	
	Regd. office / Business address of the Bidder  Tel No. (Attach copy of registration under shop A establishment Act / Light Bill / Telephone Bill / Rent Agreement)	
3	Date of Incorporation / Constitution.	
4	PAN No. of the Bidder (Attach a copy of the PAN Card)	
5	GST No. of the Bidder (Attach a copy of the GST registration)	
6	Whether the bidder has supplied similar items to the Government Sector / semi government / corporation / commercial establishment / large private sector companies (Attach copy of Work Orders & invoice copies)	
7	Whether the Bidder has achieved in at least one year an annual financial turnover not less than Rs 3.00 lakh in the last three financial years. (Attach copy of Turnover certificate issued bi' Chartered Accountant / Certified ITR)	

Signature of authorised person

Name:

Office Stamp / Seal